

Pre-departure Checklist

International Organization for Migration
TRAVEL GUIDE

- If my luggage exceeds the limit described in my booking letter, I will have to pay extra. This can be very expensive.
- All my travel documents and the ones of my dependant(s) are in my cabin luggage.
- I do not carry any liquids (including liquid food or liquid cosmetics), creams or pastes in my cabin luggage.
- I informed my counsellor about special needs during my travel (meals, medication, wheelchair, illness, etcetera).
- I have made copies of all my important (travel) documents. (Tip: save your copies in your email account)
- I have all the medication I need during my journey and the original doctor's certificate or my medical passport in my hand luggage. Medication I do not need during the flight is in my checked luggage.
- Children born in the Netherlands: I carry their valid international birth certificates.
- If you are pregnant: I have a doctor's certificate allowing me to fly, specifying the number of weeks of my pregnancy, in my hand luggage.

If you are benefitting from reintegration assistance:

- I signed the Reintegration Agreement during the IOM counselling session and kept an original copy signed by myself.

IOM the Netherlands

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**We wish you
a good journey**

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 **IOM**
UN MIGRATION

Migratie in beweging

Europese Unie
het fonds voor asiel, migratie en
integratie
AVRR-NL project

Departure



IOM Desk Schiphol Airport:

Departure hall 3 between entrance B and C, window side.

If you travel to Schiphol Airport by train follow the signs **Departures 3 (vertrekhal 3)**.

Make sure you report at the IOM desk 3 hours prior to your flight. IOM Airport Assistants will help you with checking in luggage, your financial support, the signing of forms and with procedures with customs and the Royal Netherlands Marechaussee (KMAR).

IOM Airport Assistants are easily recognizable, they wear visible IOM signs.

Cash Allowance

If you are entitled to a financial contribution, you will receive your money from an IOM staff at the airport prior to your departure. You will be asked to confirm this by signing a receipt form.

Arrival

Re-entry-Ban

If you were residing irregularly in the Netherlands you will have a short interview with an officer of the Royal Netherlands Marechaussee (KMAR) before your departure. The KMAR officer decides if you will receive a re-entry-ban and, if applicable, informs you about the period you cannot return to the Netherlands or other European countries.

In Transit

- If you have to change flights, you will be assisted by IOM staff at most major (European) airports.
- If you are assisted by IOM in transit, IOM colleagues will identify you by your IOM bag.
- If you need special medical assistance, IOM ensures your proper follow-up with the airline and airport services.



Upon Arrival (if requested and agreed)

- IOM can meet you upon arrival. For easy identification by IOM, you are requested to carry your IOM bag.
- IOM assists with procedures at the airport including customs and immigration control. IOM can also help with onward transportation to your final destination.
- Special medical assistance: IOM ensures your proper follow-up with ground services (for instance an ambulance and/or a doctor).

Benefits upon Arrival

If you are entitled to in-kind assistance in your country, our local IOM office will be informed about your return and will help you as described in your Terms of Reference. Please contact them as soon as possible after your return.